

SELF-DRIVE HORSEBOX HIRE

07355 627292



Accident report procedure

Issue 1

You will have already supplied details about your own driving history and contact information in the pre-hire driver assessment process – the pre-hire details will be shared with us for the purpose of handling this accident report. All accidents are different and whilst some of these Qs may not seem relevant to the particular circumstances of your accident, we'd be very grateful if all Qs could be answered fully. The purpose of this form is to gather additional details to facilitate the reporting and handling of the accident and ultimately to process an insurance claim, which can sometimes include recovery of costs from the other party/s involved.

Accidents Please Do:-

- Contact the Wiltshire Horseboxes 07355 627292
- DO NOT Admit fault - even if you think the accident was in fact your fault
- You must STOP at the scene of the accident, do not drive away until you have exchanged details with the other party/s involved.
- Take photographs of the accident scene, including the relative positions of all vehicles involved, road signs and road markings. Photos should include the vehicle registration numbers and the extent of the damage incurred
- Record the exact location – e.g. by using the WhatThreeWords App <https://what3words.com>
- Exchange contact information with the other party/s involved (including owners of property)
- If the horsebox is driveable, alert the hire firm ASAP and return horsebox to the hire firm
- When a horsebox is not driveable and needs recovery - then your hirer should phone ERS on 0330 123 5991 (options 1, 2, 1) quoting your Policy Number and Horsebox's registration number. ***These can be found in the Document folder in Cab.*** If there are horses on board, then they may be recovered by arranging this with your Horsebox Breakdown provider – but please bear in mind this will usually be on a pay-on-use basis, as the Horsebox has not in fact broken down. Horse recovery costs (following an accident) can sometimes be recovered against Legally Liable Third Parties.
- If someone has been injured and you did not give your details at the scene, report the incident to the police within 24 hours.



Name of Hire Firm	Wiltshire HorseBoxes Limited		
Name of Driver			
Horsebox Reg. No.			
Date of Accident			
Time of Accident			
Daylight Conditions			
Weather Conditions			
Precise Location of Accident Site			
Precise Reason for the journey			
Please name your passengers. (if none, state none)		Relationship to you	
		Relationship to you	
		Relationship to you	
Extent of your passenger/s injuries?			
Please describe how the accident happened? (continue overleaf and draw a sketch plan of the position of vehicles on reverse side)			

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Did the police attend the scene of the accident? (please also provide details if accident was later reported to the police)	YES / NO Name and No. and attending Officer Their contact number Their Contact email
Extent of Damage to the horsebox	
Where is the horsebox now?	
Who do you think was at fault?	
Were there any independent witnesses (i.e. other than passengers)?	
If so, please provide their names and contact details	
Other Vehicle / People Involved	
Please take photographs of the other vehicles involved including registration number/s	
Name of Driver/s	
Registration Number/s	
Description of Vehicle/s	
Description of Damage	
How many passengers did they have (please describe them if you can)	

Extent of passenger/s injuries?	
Their Contact details?	
Did they admit fault?	
Was there any unusual/notable behaviour shown by the other party?	
What direction did they take when they left the accident scene?	
Damaged Property (such as a building / bridge / gate post)	
Please take photographs of the Damaged Property at the Scene	
Address of Property	
Name and Contact Details of Property Owners	
Describe the Damage	

Thank you for taking the time to complete this form, it's much appreciated. In case we need to ask you a few more Qs, or should ERS need to contact you, please could you provide :-	
Driver's Preferred Contact Phone Number	
Driver's Preferred Email Address	
Driver's Postal Address	
I confirm that the details I have given are true and complete to the best of my knowledge. I understand and agree that the details I have supplied in this form are to be used by Wiltshire Horseboxes, the firm I have hired the horsebox from and ERS to handle this claim and that the details will be passed on to other relevant agencies for this purpose, including fraud prevention. I have read the below Information Exchange Notice and Data Protection Notification. I note that I should declare this accident when arranging my own future motor insurance	
Driver's Signature	
Date of Signing	